

**PARKER UNIFIED SCHOOL DISTRICT #27
1608 Laguna Avenue
Parker, AZ 85344**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

PLACE: District Office Conference Room, 1608 Laguna Avenue
DATE: December 13, 2011
TIME: 9:00 AM

MEMBERS

PRESENT: Mr. Rudy Parker, President
Mrs. Deanna Beaver, Member
Ms. Margaret Dewey, Member
Mrs. Dolores Ferris, Member
Mrs. Amelia Flores, Member

MEMBERS

ABSENT: None

OTHERS

PRESENT: James Lotts, Superintendent
Brad Sale, Assistant Superintendent
Denyce Cribbs, Executive Assistant

I. OPENING ITEMS

A. Call to order

The meeting was called to order at 9:11 AM by Mr. Parker, President.

B. Adopt agenda

Mrs. Flores moved, seconded by Mrs. Ferris, to adopt the agenda of the December 13, 2011, regular meeting. Motion carried unanimously.

C. Call to Audience

There was no comment under Call to Audience.

II. ACTION ITEMS

A. Approve Minutes

November 9, 2011 (Regular)
November 22, 2011 (Special)

Mrs. Beaver moved, seconded by Mrs. Ferris, to approve the minutes as listed. Motion carried unanimously.

B. Ratify Vouchers

Exp. 2010	\$180,433.42	Stu. 8011	\$892.95
Aux. 9011	\$1014.73	Aux. 9012	\$315.00
Aux. 9013	\$1482.80	Payroll 10	\$411,922.31
Payroll 10.1	\$20,624.38	Exp. 2011	\$131,152.17
Aux. 9014	\$2427.90	Aux. 9015	\$160.00
Payroll 11	\$415,801.77	Stu. 8012	\$1456.36

Ms. Dewey moved, seconded by Mrs. Beaver, to approve the vouchers as listed. Motion carried unanimously.

C. Personnel

<u>TYPE</u>	<u>SCH</u>	<u>NAME</u>	<u>POSITION</u>	<u>EFF DATE</u>
2 - CERTIFIED HOURLY	DIST	Merritt, Tami	Substitute Teacher	11/29/11
3 - CERTIFIED HIRING	PHS	Ranon, Wilmour	Math Teacher	12/19/11
4 - RIDER	DIST	Herder, Harlan	Jr. High Wrestling Coach	11/16/11
4 - RIDER	WJH	Woehrle, John	Boys Basketball Coach - 8th grade	11/01/11
4 - RIDER	PHS	Wrege, Lindsey	Assistant Soccer Coach	11/10/11
5 - CLASSIFIED RESIGNATION	BL	Castillo, Rosa	SPED Speech Aide	12/30/11
5 - CLASSIFIED RESIGNATION	PHS	Leach, Joanne	SPED Cross Categorical Aide	11/30/11
6 - CLASSIFIED HOURLY	BL	Speck, Diane	SPED Bus Monitor	10/31/11
7 - CLASSIFIED HIRING	WES	Lack, Kathleen	SPED Self-contained aide	12/12/11
7 - CLASSIFIED HIRING	BL	Rennau, Kathryn	SPED Preschool Aide	12/14/11

Mrs. Ferris moved, seconded by Mrs. Flores, to approve the certified hourly, certified hiring, riders, classified resignations, and classified hourly, and classified hirings, as listed above. Mrs. Beaver clarified that volunteers are screened and fingerprinted in the same manner that employees are. Mr. Lotts explained that the only exception is when a parent volunteers at the school in which his/her child is enrolled. Ms. Dewey clarified that volunteers are never left alone. Mr. Lotts confirmed that volunteers are always under the direct supervision of the teacher or coach for whom they are volunteering. Motion carried unanimously.

D. Increase to Hourly Wage

Mrs. Flores moved, seconded by Mrs. Ferris, to approve an increase to eight hourly-rate positions, as follows, based upon the Industrial Commission's increase to the minimum wage, effective January 1, 2012: Bus Driver Standby, Bus Maintenance, Bus Monitor, Recess Monitor, Translator, Warehouse Clerk, Weight Room Supervisor, and Bus Driver Trainee. Mr. Lotts explained that the minimum wage had been raised from \$7.35 per hour, to \$7.65 per hour. Motion carried unanimously.

E. Revised Classified Work Agreements

Mrs. Ferris moved, seconded by Ms. Dewey, to approve revised classified work agreements for Eugene Messersmith (SPED Preschool Aide) and Crystal Liston (Attendance Officer and Warehouse Clerk), due to the Industrial Commission's increase to the minimum wage, effective January 1, 2012, as recommended. Motion carried unanimously.

F. Revise FY2012 Expenditure Budget

Mrs. Beaver moved, seconded by Mrs. Ferris, to revise the FY2012 Expenditure Budget as presented. Motion carried unanimously.

G. Approve Teacher Evaluation System for SY2012/13

Pursuant to A.R.S. 15-952.A and A.R.S. 15-537, Mrs. Flores moved, seconded by Mrs. Ferris, to approve Parker Unified School District #27's Teacher Evaluation System for SY2012/13 as recommended. Mr. Lotts explained that an approved Teacher Evaluation System needs to be in place in order for the District to increase the Base Support Level of the budget by 1.25%. In the event that the State implements its new Teacher Evaluation System for 2012/2013, Mr. Lotts will come back to the Board for approval to adopt the new system, and we will reference that the new system will replace the current system being adopted today. Motion carried unanimously.

H. Asbestos Coordinator

Ms. Dewey moved, seconded by Mrs. Flores, to designate Arlon Looper as Asbestos Coordinator for Parker Unified School District No. 27, in order to assure that the requirements under paragraph 763.84-9 of the Asbestos Hazard Emergency Response Act of 1986 (AHERA) will be properly implemented, as recommended. Mr. Lotts stated that he will verify that Mr. Looper's certification is current. Motion carried unanimously.

I. Accept Donations

<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Poole Farms, LLC	PHS FFA Program	\$200.00
Colorado River Indian Tribes	PHS FFA Program	\$500.00
DBA Mountain Man Events	PHS Student Council	\$1000.00

Mrs. Beaver moved, seconded by Mrs. Ferris, to accept the donations as listed. Motion carried unanimously.

J. Set Next Meeting(s)

Mrs. Beaver moved, seconded by Mrs. Ferris, to set the next regular meeting for Wednesday, January 11, 2012, at 6:00 PM in the Parker High School Library, and the next special meeting for Wednesday, February 1, 2012, at 9:00 AM in the District Office Conference Room. Mr. Lotts noted that the February 1st meeting is one week later than the normal date of special meetings (4th Wednesday). This is because the financial auditors will be here the week of January 23rd. Motion carried unanimously.

III. INFORMATION/UPDATES

The Board was provided with monthly updates to Enrollment/Attendance, Student Activities Accounts, and Year-to-Date Expenditures.

IV. PRINCIPAL/DIRECTOR REPORTS:

Mrs. Bachmann provided a written report thanking Rosa Adams, Asela Rodriguez, Paulina Nevarez, Sandra Sanchez, John Perez, Mary Buckelew, Jerry Melton and Abel Alvarado for all their hard work on our successful community turkey luncheon. Special thanks to Tiffany Beaver, Kendra Daniels and Tammy Page for planning and conducting the “Art and Science of Teaching” training for Blake teachers on December 2nd. Congratulations to Mrs. Metz for winning a MACRO Math drawing for teachers who had 100% of their students complete their MACRO books for the month. MACRO Math program is going very well in second and third grades. Special thank you to Dr. Betsy Berkovitz and Patti Fritz from Indian Health Services for collaborating with Blake and providing wrap-around services for students with severe behavior needs. Mrs. Kelly Murdoch is helping with special education testing this month. Kindergarten students visited the McGuire farms as a culminating activity for their farm unit. Blake students will be taking the quarterly reading, writing and math assessments the week of December 12th. They will also be doing the DIBELS benchmark assessments and the RTI math fluency assessment. Thank you to Mr. Lotts, Mrs. Sale, and Mrs. Cooke for updating the staff on the progress of developing the new evaluation instrument. The Blake Christmas Concert will be December 15th with first grade performing at 6:30 pm and third grade performing at 7:15 pm.

Grade 3 will be going on their field trip to the Phoenix Science Center the week of December 19th. First grade will be having their “Christmas Around the World” day on December 22nd. Report cards will go home on January 11th. The Blake/Wallace PTA meeting will be on January 9th and SIC will meet on January 25th.

Mr. Wolfe provided a written report stating that the following students were recognized as the Le Pera Students of the Month for November: LPK-Alexandria Puhuyesva, LPKE-Alicia Cervantes, LP1-Shauna Orta, LP12E-Cesar Chavez, LP2-Tamar McCabe, LP23-Cassandra Sandoval, LP3-Lyndsey Evanston, LP34E-Alfredo Andrade, LP4-Shayna Kirk, LP5-Cylus Alvarado, LP6-JT Reed, LP7/8-Adriana Aguilar. Our School Improvement Team held its monthly meeting on November 30th. Our agenda included information / discussion on the following topics: PTSO Mega-Garage Sale, Turkey Trot Recap, Developing Guidelines for Grading Recap, Fall Festival Recap, Science Fair Dates, National Community Health Partners, Board Policies on Staff Ethics and Staff Conduct. Our next meeting is scheduled for December 21st. Mr. Heredia, Mrs. Frias, and Mrs. McKenzie attended ADE-ELL training in Phoenix for three days. I attended the Principal’s Workshop for MAC-Ro on December 7th at Mohave Elementary School. The workshop focused on the new Common Core Standards for K-8 math. Our MAC-Ro participation for November was as follows: 3rd grade: Mrs. Redman’s class 82%, Mrs. Goldsberry’s class 100%, Mr. Heredia’s class 80% 4th grade: Mr. Heredia’s class 58%, Mrs. Ray’s class 96% 5th grade: Mr. Thompson’s class 93%. Overall, by grade level the results are as follows: 3rd grade: 88%, 4th grade: 84%, and 5th grade: 93%. November prizes for the students with 100% participation were given out on December 6th. The community garden project is beginning to produce some radishes and lettuce. The quantities at this point have been rather small, but we are finally seeing some production. We believe we have figured out the growth problems that originally occurred with the garden this year. Our soil has a high concentration of salt in it, and when we initially planted this fall we believe that we should have flooded the garden more thoroughly to keep the salt from rising to the tops of the rows and settling there. Currently, we have individual class “boxes” that are being planted with tomatoes and cabbage. The “boxes” will act as small greenhouses to prevent damage from the cold weather. The students are learning a great deal with these innovative “greenhouses.” On November 18th we held our annual PTSO Fall Festival. The community turn-out this year was tremendous. The fund raiser made \$1,300.00 towards the playground shade structure. I would like to thank all our staff members and community members who helped make the event a success, with a special thanks to Ray and Rhonda Prieto for picking up all the supplies for us. Our Third Annual PTSO Turkey Trot was held on November 22nd. This year we were able to give out 63 turkeys to our students. We would not have been able to do this without the generous donations from the following individuals and organizations: Parker Fire Department, CRIT Police Department, La Paz County Deputy Sheriffs Association, Don and Suzy Lowery, Mike and Karen Dudeck, and Dave and Cassie Schneider. Walmart also gave us a very good price on the turkeys that we purchased from them. This event promotes a healthy and active lifestyle for our students. We also had several teachers run in the event this year. This is becoming a yearly event that our students and staff seem to really enjoy. We also had a number of parents and community members attend this year and show their support for the students. All participants received a red ribbon to take home. Our Winter Music Festival will be held on December 13th starting at 6:30 p.m. Our Domino’s Pizza Dough Raiser will be held on December 14th. Our Geography Bee will be held on December 15th at 2:00 p.m. Our Spelling Bee will be held on December 20th at 2:00 p.m. Finally, Santa and Mrs. Claus will be making their annual visit on the morning of December 23rd at 9:30 a.m.

Mrs. McGuire provided a written report stating that Wallace Elementary School is busy getting ready for the 2nd quarterly testing which will take place during the week of December 12th. On December 2nd teachers participated in their last in-service on The Gradebook Pro program.

NOTICE: MINUTES ARE NOT OFFICIAL UNTIL ADOPTED BY THE GOVERNING BOARD

December 6th is our Domino's Dough Rising fundraiser. December 9th teachers will be in-serviced on part of the new evaluation system, print-rich environment, and up-dating our school Data Board. December 8th at 6:00 will be our Christmas Music Program, and on December 20th at 7:00 will be our Band Christmas Program. December 12th Mrs. Stryker will be taking our 6th grade choir to Phoenix to perform at the State Capitol, and on December 16th WES teachers will be using their early-release time to analyze data to adjust instructional needs.

Mrs. Maxwell provided a written report stating that Alyssa Golding is the December Elk Teen. Ms. Heyman will be taking her students to Blake to read holiday stories they wrote. Ms. Butteri is launching rockets with her students on December 22nd. Coty Steele came in first place for the Geography Bee, and Darian Flores came in second. There was a home basketball game on December 12th. Students are donating pennies for postage to send things to the troops. Food was collected and given to the Colorado River Crisis Shelter on December 6th. Our choir concert was December 8th, and the band concert is December 20th.

Dr. Shontz provided a written report stating that the Student-of-the-Month is David Pasillas-Miller. Josten's was on campus for rings and grad stuff on December 6. Department Chair meeting on December 7. Drama production, Gift of the Magi, was held the evening of December 7. WAVE Board Meeting held in Parker on December 7. Volleyball Banquet on Thursday, December 8. Winter Sports pics on Tuesday, December 13. SIC meeting December 14 at 7:00 AM. Band/Choir Concert on December 15 at 7:00PM in Alumni Hall. Finals in periods 1 and 3 on Thursday, December 22. Finals in periods 4 and 2 on Friday, December 23. Winter sports are in full swing. Soccer is doing well. Girls Basketball finished 2nd at a recent tournament where they beat both Lake Havasu and Wickenburg. Boys Basketball is looking very good. Wrestling is strong as usual. Come support the wrestlers at their multi on Saturday, December 17.

Dr. Olson provided a written report stating that ADE provided training on November 22nd for several staff members on the use of the Ipad for special needs children. It was a very beneficial training that got people excited about using this technology with the students. ADE also gave us information about how to get Ipad on loan from ADE to allow us to test some apps for free, as they come preloaded with many of the pricier applications. The Arizona Center for Disability Law came to the district on December 8th to speak with students of voting age about the voting process and accommodations they are entitled to. A voting machine was also present to allow students some practice. Karen Durst from ADE met with staff members on December 2nd regarding writing compliant IEP's, including how to connect a student's present levels with their goals and subsequently, their progress monitoring. Armando Heredia, Wilma McKenzie, Sherry Rennau, Melissa Frias, and I attended the OELAS conference on December 7th, 8th, and 9th. We hope to be able to use the information we received there to improve educational outcomes for our ELL students. IDEA Basic has finally been approved, and we are currently submitting an amendment to include the carryover from FY11.

Mrs. Cooke provided a written report stating that the PHS math department is completing the review and remapping of Algebra I, II, and geometry. Mapping of ELA common core standards will be completed in K-2 with implementation of new maps in January. Grades 3-12 have mapped the mathematical practices and will implement them in January. Grades 3-5 are completing the mapping of speaking, listening, and language ELA standards to be implemented in January. Catherine Krause, Elizabeth Ausema, Reannon Metz, Michelle Costabile, Amy Conway, and Sandy Cooke are attending ADE's reading/writing connection series of trainings focused on integrating the two subjects and aligning with common core standards. Foundational training has been completed. December's training included summarizing strategies. December professional development includes more training with Weebly, student engagement strategies,

Writer's Friday (focusing on one 6-trait each month), and Ruby Payne's strategies for students in poverty.

V. ADJOURNMENT

The meeting was adjourned at 9:32 AM by Mr. Rudy Parker, President.

Parker Unified School District #27
Governing Board President